



Homeland
Security

Privacy Office, Mail Stop 0655

July 3, 2019

SENT VIA E-MAIL TO: foia@americanoversight.org

Austin Evers
American Oversight
1030 15th Street, NW
Suite B255
Washington, DC 20005

Re: **2018-HQFO-01518**

Dear Mr.Evers:

This is the electronic final response to your Freedom of Information Act (FOIA) request to the Department of Homeland Security (DHS), dated September 27, 2018, and received by this office on September 28, 2018. You are seeking: 1. guidance distributed by U.S. Citizenship and Immigration Services (USCIS) Ombudsman Julie Kirchner to officers and employees of the Bureau of Citizenship and Immigration Services outlining the criteria of referral of inquiries to local offices of the Ombudsman, as required by 6 U.S.C. § 272(d)(2); 2. communications, telephone call logs, calendar invitations/entries, meeting notices, meeting agendas, informational material, draft legislation, talking points, any handwritten or electronic notes taken during any oral communications, summaries of any oral communications, or other materials) from Ms. Kirchner to any person in the Office of the Secretary containing any of the following terms: a. Denaturaliz* ; b. Janus c. "Muslim Ban" ; d. "travel ban"; e. 13769; f. 13780, as amended on October 5, 2018.

We conducted a comprehensive search of files within the Office of Citizenship and Immigration Service Ombudsman (CIS Ombudsman Office) and the Office of the Chief Information Officer (CIO) for records that would be responsive to your request. Unfortunately, we were unable to locate or identify any responsive records. CIS Ombudsman Office advised that they do not have any local offices.

While an adequate search was conducted, you have the right to appeal this determination that no records exist within these offices that would be responsive to your request. Should you wish to do so, you must send your appeal and a copy of this letter, within 90 days of the date of this letter, to: Privacy Office, Attn: FOIA Appeals, U.S. Department of Homeland Security, 245 Murray Lane, SW, Mail Stop 0655, Washington, D.C. 20528-0655, following the procedures outlined in the DHS FOIA regulations at 6 C.F.R. Part 5 § 5.8. Your envelope and letter should

be marked "FOIA Appeal." Copies of the FOIA and DHS FOIA regulations are available at www.dhs.gov/foia.

If you need any further assistance or would like to discuss any aspect of your request, please contact the analyst below who processed your request and refer to **2018-HQFO-01518**. You may send an e-mail to foia@hq.dhs.gov, call 202-343-1743 or toll free 1-866-431-0486, or you may contact our FOIA Public Liaison in the same manner. Additionally, you have a right to seek dispute resolution services from the Office of Government Information Services (OGIS) which mediates disputes between FOIA requesters and Federal agencies as a non-exclusive alternative to litigation. If you are requesting access to your own records (which is considered a Privacy Act request), you should know that OGIS does not have the authority to handle requests made under the Privacy Act of 1974. You may contact OGIS as follows: Office of Government Information Services, National Archives and Records Administration, 8601 Adelphi Road-OGIS, College Park, Maryland 20740-6001, e-mail at ogis@nara.gov; telephone at 202-741-5770; toll free at 1-877-684-6448; or facsimile at 202-741-5769.

Provisions of FOIA allow DHS to charge for processing fees, up to \$25, unless you seek a waiver of fees. In this instance, because the cost is below the \$25 minimum, there is no charge.

Sincerely,

/s/

Maura Busch
FOIA Program Specialist